

# ELECTIONS AND BOUNDARIES DEPARTMENT

*Accuracy \* Efficiency \* Compliance \* Credibility*

## The Golden Torch Award

A quarterly award system entitled 'The Golden Torch Award' has been announced by EBD's management. This is in commemoration of the Golden Jubilee Celebration: 50 years - 1st Election Under Universal Adult Suffrage, which was celebrated on April 28, 2004.

The objective of the award is to recognize staff's initiative in voter education and community outreach endeavors. The first award for this year will be announced on July 15, 2004. Awards will be given to individuals or office who meet the criteria.

The department introduced a staff award system in 2000 as an incentive to boost initiative and production. It encourages efficiency, team spirit, and professionalism in the workplace. Criteria for the awards are based on five predefined areas, namely: initiative, productivity, leadership, professional competence and service delivery. Individuals and groups who meet the criteria are recognized and awarded annually. ☺

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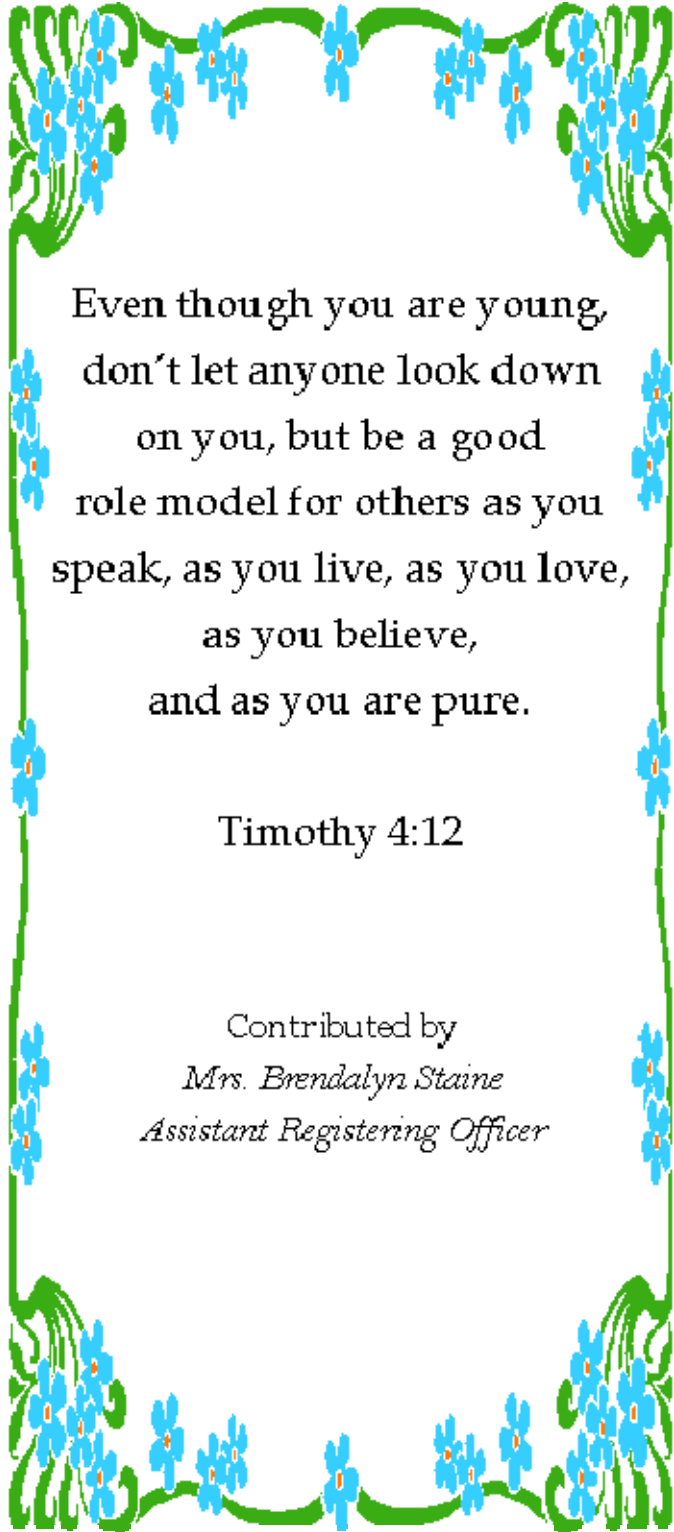
## Editorial



What motivates you? According to some theorists, motivation comes from inside each individual. Some motivators stem from fundamental human needs such as the need for air, water, food, and shelter; for belonging (in relationships where affection and loyalty are given and received); for ego gratifications including opportunities to achieve or to feel self-esteem; and for spiritual satisfactions. Inner motivation to meet those needs, according to Pigors and Myers, can be a force more powerful than any external inducement.

Be motivated by your vision. Know what you want and where you want to go. "Vision is a result of dreams in action." "Dream about, think about, envision your future." Keep it at the forefront of your mind's eye...then go for it!

*Sharole R. Saldívar*



Even though you are young,  
don't let anyone look down  
on you, but be a good  
role model for others as you  
speak, as you live, as you love,  
as you believe,  
and as you are pure.

Timothy 4:12

Contributed by  
*Mrs. Brendalyn Staine*  
*Assistant Registering Officer*



*The Elections and Boundaries Department is committed to the enhancement of democracy through the promotion of voter education and the maintenance of a legitimate, impartial, valid electoral process.*

## **EBD Produces Publications as Guides for Staff**



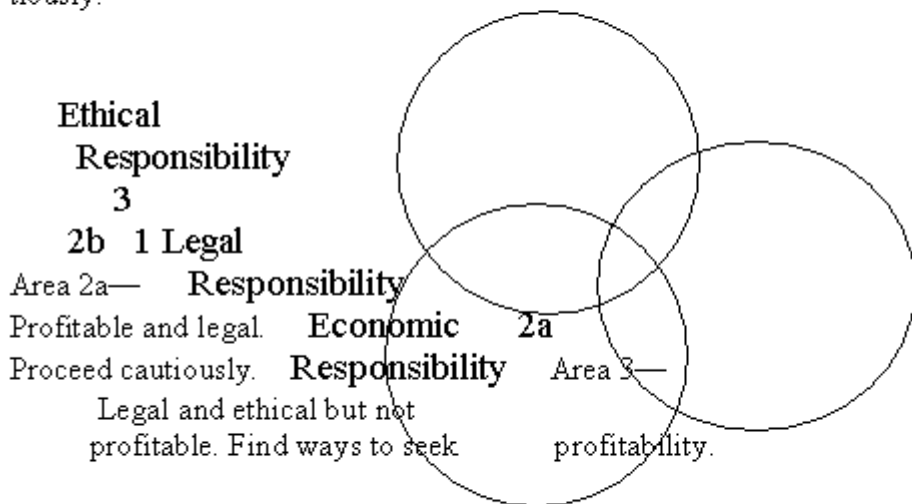
Four recently produced publications have been distributed to staff. These publications entitled *Creating Simple Form Letters Using Mail Merge*, *Creating a Basic Power Point Presentation*, *Creating a Simple Spreadsheet*, and *Safe Computer Use Tips*, were prepared to serve as guides for staff. Three of the four give simple instructions to aid in the preparation of basic office generated documents such as form letters, Power Point presentations and spreadsheets. The fourth, *Safe Computer Use Tips*, was prepared to bring awareness to some of the risks involved in prolonged computer use. It also offers some preventative tips for users.

The department continues to find innovative ways of empowering staff by providing the tools necessary to improve service delivery.



## A Venn Diagram Model for Ethical Decision Making

Area 1— Profitable, legal, ethical: Go for it!  
 Area 2b— Profitable and ethical. Probably legal too. Proceed cautiously.



**Ethical Responsibility**  
3

2b 1 Legal

Area 2a— **Economic Responsibility**

Profitable and legal. Proceed cautiously. Legal and ethical but not profitable. Find ways to seek profitability.

SOURCE: Carroll & Bucholtz, *Business & Society, Ethics and Stakeholder Management 5th ed.*, Thomson, South Western, US, 2003, pp 175

### The Revision Court

*Extracted from A Framework for Voter Education, by I. Myrtle Palacio*

The Revision Court provides for legal reviews of New Applicants and Current or Continued Electors. The Revision Court is the sole arbiter and authority on who makes the list of Electors as in the case of a New Applicant, or who remains on the list of Electors as on the case of Current or Continued Electors. The legal review is held at each Magistrate's Court in all five District Towns and in the Cities of Belize and Belmopan. The Revision Court is presided over by a Magistrate, and as required by law (ROPA) conducted at the end of each month. The date is administratively set by Registering Officer and/or Chief Elections Officer in conjunction with the Magistrate responsible for the particular District. The Court has until the 5th day of the following month to complete its determination on all matters.

There are 3 (three) periods or types of Revision as required by law (ROPA). In setting the date for Revision, time must be allotted for the entire Objection Process.

① A Monthly Revision is conducted to review all New Applicants on the Supplementary List resulting in a Revised List of Electors.

② An Annual Revision takes place in November to review the status of Continued Registration resulting in an Annual Divisional List of Electors. Annual Revision is conducted on or before November 20, after the close of the Objection Period on November 1st.

③ February, May, June, July and August are also months when Current or Continued registration is reviewed for the removal of electors who are not qualified to remain on the List of Electors.



Worry is like a rocking chair: It gives you something to do, but doesn't get you anywhere.

Anonymous

## Transferring Your Vote

*Contributed by Gustavo Pech, Registering Officer  
Reprinted from June 2003 issue*



Transfers from one electoral division to another can only be done during the months of JULY and AUGUST every year. Section 59(1) of the Representation of the People Act states that a registered elector who has changed his place of residence from one electoral division to another and has resided for a minimum period of two months in that new division can give written notice in Form 17 to the Registering Officer of the division in which he now resides.

The Registering Officer requests the voter's identification card or a document with a picture to verify the identity of the applicant. He conducts an investigation and if satisfied, requests the registration documents from the electoral division office. If the particulars on the application are not satisfactory, he shall serve the elector a notice of disallowance stating the reason for such disallowance.

The name is then published in the monthly supplementary list and revised at Revision Court. After Revision Court, the elector's name is struck off from the first electoral division list and added to the list for the new division in which he resides.

An elector cannot be transferred from one electoral division to another after the dissolution of the House of Representatives.



### Goal

*To encourage public participation, forge partnerships and to provide efficient and effective service delivery.*

# Staff Profile



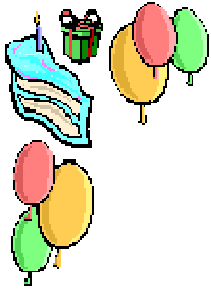
*Tyrone Palmerston*

I am Tyrone Jarrett Palmerston and I was born on the 25th October 1982 to Mr. and Mrs. Michael Palmerston. I have three brothers Michael, Marlon, and Jermaine, and two sisters Tamika and Mishanti. I am the third child in my family.

My primary school days were spent at Wesley Methodist School. I completed my secondary education at Edward P. Yorke High School, where I acquired my Diploma in Commercial Studies. I am presently attending the University of Belize pursuing my Associates Degree in Business Administration.

On January 14th 2003, I was employed by the Elections and Boundaries Department in Belize City, at the Central Office where I worked in the Records Room. I came on board just in time for the General Elections, which to me was challenging but exciting. From the experience I learnt a great deal about the election process. I am presently working as a Data Entry Clerk.

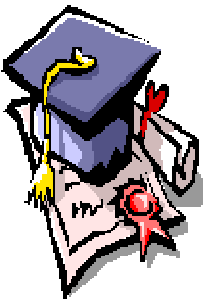
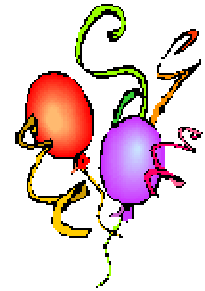
# Staff Corner



*Happy Birthday*

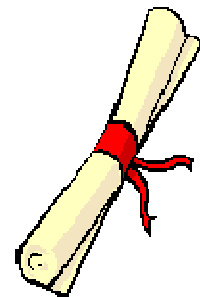
*Eneida Brendalyn*

*Noemí Dennis*



*Congratulations*

*Soledad Paula*





- \* Hold on to your dreams and never let them go
  - \* Show the world how wonderful you are!
- \* Give circumstances a chance, and give others the benefit of the doubt
  - \* Wish on a star that shines in your sky
- \* Take on your problem one by one and work things out
  - \* Rely on all the strength you have inside
- \* Let loose the sparkle and spirit that you sometimes try to hide
  - \* Stay in touch with those who touch your life with love
- \* Look on the bright side and don't let adversity keep you from winning
  - \* Be yourself because you are filled with special qualities that have brought you this far, and that will always see you through
    - \* Keep your spirits up
- \* Make your heart happy, and let it reflect on everything you do!

## Desiderata

*Contributed by Maria Vellos  
Registering Officer*

Go placidly amid the noise and haste,  
And remember what peace there may be in silence.  
As far as possible without surrender  
Be on good terms with all persons.  
Speak your truth quietly and clearly,  
And listen to others, even the dull and ignorant;  
They too have their story.  
Avoid loud and aggressive persons,  
They are vexation to the spirit.  
If you compare yourself with others,  
You may become vain and bitter; for always  
There will be greater and lesser persons than yourself.  
Enjoy your achievements as well as your plans.  
Keep interested in your own career, however humble,  
It is a real possession in the changing fortunes of time.  
Exercise caution in your business affairs;  
For the world is full of tricky.  
But let this not blind you to what virtue there is;  
Many persons strive for high ideals;  
And everywhere life is full of heroism.  
Be yourself. Especially, do not feign affection.  
Neither be cynical about love;  
For in the face of all aridity and disenchantment,  
It is perennial as the grass.  
Take kindly the counsel of the years,  
Gracefully surrendering the things of youth.  
Nurture strength of spirit to shield you in sudden misfortune.  
But do not distress yourself with imaginings.  
Many fears are born of fatigue and loneliness.  
Beyond a wholesome discipline, be gentle with yourself.  
You are a child of the universe,  
No less than the trees and the stars;  
You have a right to be here.  
And whether or not it is clear to you,  
No doubt the universe is unfolding as it should.  
Therefore be at peace with God,  
Whatever you conceive Him to be,  
And whatever your labors and aspirations,  
In the noisy confusion of life, keep peace with your soul.  
With all its sham, drudgery and broken dreams,  
It is still a beautiful world.  
BE CAREFUL. STRIVE TO BE HAPPY.

## Recipe Corner

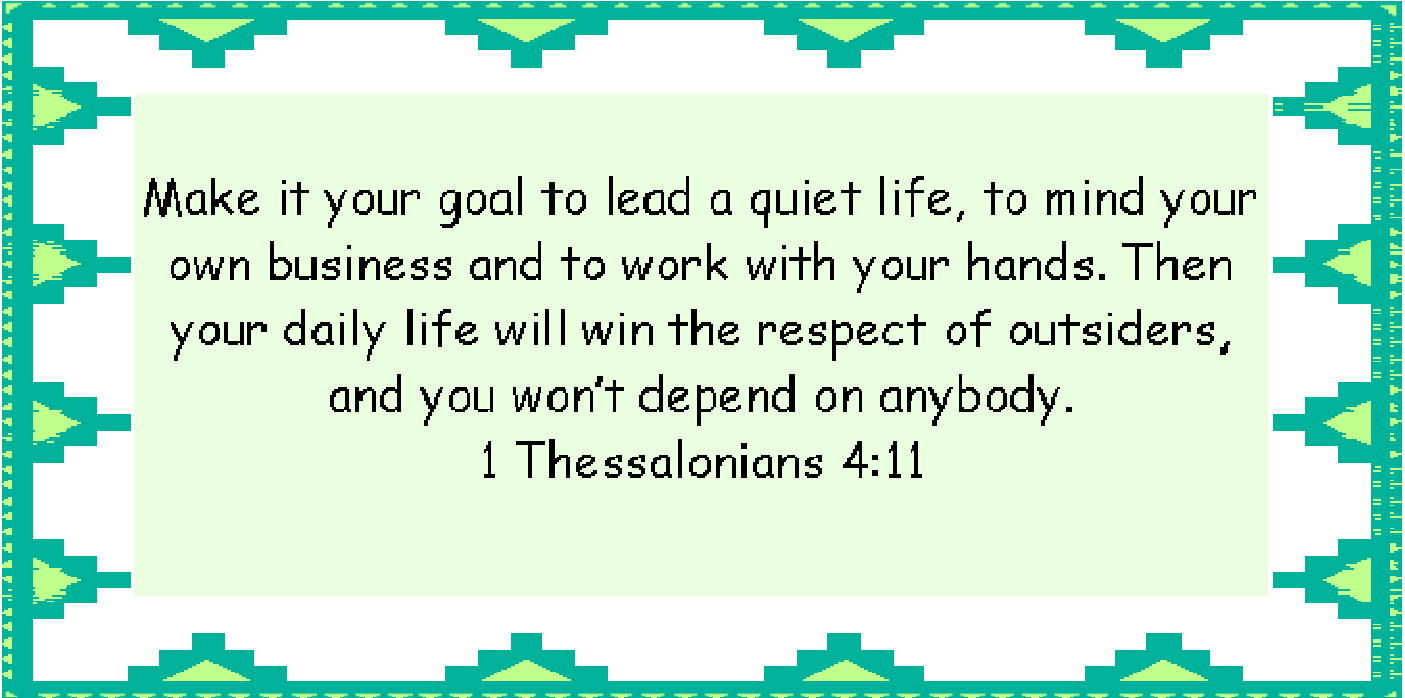
### Taco Pies



2 (9 inch) deep dish frozen pie crusts, thawed, 1 pound ground beef, 1 (16 ounce) can refried beans, 1 onion, chopped, 1 cup crushed tortilla chips, 1 cup shredded Cheddar cheese, 2 cups shredded lettuce, 1 large tomato, diced, sour cream, black olives

1. Preheat oven to 350 degrees F (175 degrees C). Bake pie crusts following package directions, but cutting the bake time in half.
2. In a large, heavy skillet over medium-high heat, cook the ground beef until evenly brown; drain excess fat.
3. Place half the refried beans in each pie shell, smearing over the bottom and the sides of the partially baked shells. Spread a layer of ground meat over the beans, and top with the onion, crushed tortilla chips, and cheese.
4. Bake 15 to 20 minutes, or until the crust is golden brown, and the cheese is bubbly. Top with lettuce, tomato, sour cream, and black olives.

*Makes 8 servings*



Make it your goal to lead a quiet life, to mind your own business and to work with your hands. Then your daily life will win the respect of outsiders, and you won't depend on anybody.

1 Thessalonians 4:11

# Publications



## **Brochures**

About Us Voter Registration - All You Want To Know  
The Election Process The Referendum Act  
Boundary Redistricting

## **Reports**

End of Year Report 1999 Annual Report 2000  
Annual Report 2001 Annual Report 2002  
Accomplishments in Financial Management 1999 - 2003  
Voter Education and Community Outreach Initiatives 1999 - 2004  
Annual Report 2003

## **Manuals**

Policies and Procedures on the EBC Database System Administrative Manual  
Election Day Guidelines for Polling Agents Guide To Election Officials  
A Guide For New Entrants A Quick Reference For Registering Officers  
Writing for the Office: A Guide for Staff

## **Books**

Selecting Our Leaders – Past and Present  
A Framework For Voter Education

Calendar 2004

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